

**CAXTON PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held in the Village Hall**  
**on Thursday 14 July 2016 at 7.45 pm**

Present: Councillors: K Howard (Chairman), E Blair, S Bushby, H Barbour, J Molloy and L Post.

In attendance: 4 members of the public including County and District Cllr Mervyn Loynes and Mrs G Stoehr (Clerk).

**1. Apologies for absence and declarations of interest**

**1.1 To receive written apologies for absence and reasons**

Apologies were received from Cllr Millard (dentists) and from Cllr Molloy (leaving at 9 pm).

**1.2 To receive declarations of interests from councillors on items on the agenda**

Cllr Molloy declared an interest in item 5.2.2.

Cllrs Barbour, Bushby and Molloy declared an interest in item 5.3.1.

**1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate**

None.

**Comments & observations from members of the public and reports from District & County Councillors**

Cllr Loynes raised the problems with the junction with Gransden Road, Bourn Road and Ermine Street which residents who were present at the meeting, had raised with him. The residents had expressed concern at accidents at the junction and the impact on children who had witnessed the incidents. Signage was suggested. The Parish Council will report the residents' concerns to CCC and ask for its recommendations. This will be considered further at the next meeting.

Cllr Loynes had also reported to CCC on the location of the 30 mph signage. The response Derek Crosby is to be sent to CCC. The Parish Council asked Cllr Loynes for his support.

Concerns were raised about the speed of vehicles at the mini roundabout at the north end of the village.

There was no news on the A428.

**2. To approve the minutes of the previous meeting on 12 May**

RESOLVED that the minutes of the meeting on 12 May be approved and signed by the Chairman. (Prop EB, 2nd JM, unanimous)

**3. Matters arising from the minutes**

**3.1 (5.6) To consider appointment of lead member with responsibility for the play equipment**

RESOLVED to appoint Cllr Barbour as lead member to look for opportunities for development of the play equipment and to ensure routine checks are undertaken. (Prop KH, 2nd EB, unanimous)

RESOLVED to appoint the Chairman to carry out checks at Brockholt Road and Cllr Barbour to undertake the checks at the Gransden Road play area .

The Chairman and Vice-Chairman reported that they had removed unauthorised webbing from the goal post.

**3.2 (7.2) Proposed internet hub at Village Hall – to consider report and recommendations**

RESOLVED given Cllr Blair's verbal report that the cost of the line from BT was still awaited, funding had been secured from Agricole for installation and equipment, and the ongoing running costs and that there would be no cost to the parish Council that this was a matter for the Village Hall Committee and not for the Parish Council.

- 3.3 (8.1) Cycling and other events on Parish footpaths – to consider response from CCC  
Noted.
- 3.4 (10.2) RoSPA report – to consider quotations received  
RESOLVED to note that a replacement sign is awaited from Algar Signcraft.  
RESOLVED to seek clarification from RPM on their quote for the tower and slide as the damage is not on the platform but on the side of the slide chute.
- 3.5 (8.1) Caxton bridleway 5  
RESOLVED, given that Kirsty Human was unable to supply manure as the horses were not stabled, to accept the offer of manure free of charge from others and the logistics of delivery are to be agreed between the volunteers.
- (11.2) A428 Black Cat to Caxton Gibbet scheme  
A meeting will take place on 28 July. Information is to be emailed to Cllr Loynes.
- 4. Local matters and members' items for info only unless stated**
- 4.1 Police Panel meeting report  
The report was taken as read. It was noted that whilst the report referred to handheld radar, this was for use only by the Police.  
RESOLVED to thank Malcolm Thomas for the work that he does with Speedwatch.
- 4.2 Bourn Brook  
RESOLVED to note that Pat Matthews had now retired and a new officer was in post. SCDC had no interest in a watercourse which was not awarded to SCDC.  
RESOLVED to write to all the residents with riparian ownership informing them that the Parish Council wishes three of its members to walk the Brook sometime in August or September to check on the free flow of the Brook, and that Cllrs Howard, Bushby and Barbour be appointed to carry this out.
- 5. Planning and Tree Works**
- 5.1 Applications received since the last meeting
- 5.1.1 S/1564/16/LD – 7 Tasker's Field – Lawful development certificate for a proposed new rear dormer and rooflight  
The Parish Council had no local information.
- 5.1.2 S/1297/16/FL – Office at the Barn, Church Farm, 5 Gransden Road – change of use of Church Cottage, stables and barn to B1 (business use) (extension to existing business) and
- 5.1.3 S/1298/16/LB – Office at the Barn, Church Farm, 5 Gransden Road – proposed internal and external changes to western end of barn range and stable as part of conversion to B1 use (extension to existing business)  
RESOLVED that the Parish Council supports the proposal as it is sympathetic.
- 5.1.4 S/0863/16/FL – 11 Tasker's Field – Two storey extension to the rear of dwelling and add en-suite window to front elevation – to note response made between meetings  
RESOLVED to note that the Parish Council supported the application as it fits in with the surrounding area.
- 5.1.5 S/1003/16/FL – Petice, St Peter's Street – Front extension following demolition of utility room – to note response made between meetings  
RESOLVED to note that the Parish Council supported the application as it will not affect the neighbours and is fitting with its surroundings.
- 5.2 SCDC notifications - to note any received
- 5.2.1 S/1378/16/DC – South of A45 Caxton – Confirmation of the discharge of conditions of planning application S/1371/92/O (original Cambourne application)  
Permission granted.

- 5.2.2 S/1251/16/DC – 70A Ermine Street – Discharge of conditions of S/0931/06/F – Permission granted.
- 5.2.3 S/1389/15/FL – The Plant Depot, Church Farm, Gransden Road – Redevelopment of former plant depot to provide two linked detached houses – Permission granted.
- 5.2.4 S/0963/11 – Caxton Hall, St Peter’s Street – Alterations to existing loggia and installation of internal downlights. – Withdrawn.

5.3 Tree works applications – to consider any received

5.3.1 Village Hall, Caxton Road

RESOLVED to recommend approval of the removal of a tree at the Village Hall which had been causing damp to rise in the Village Hall and damaging the foundations. Consideration of who should pay for the works is to be discussed at the next meeting.

**6. Finance and procedure**

6.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.

RESOLVED that the payments as listed be approved for payment. (Prop LP, 2nd SB, unanimous)

|                              |         |
|------------------------------|---------|
| Salary                       | £2.24   |
| Salary                       | £25.00  |
| LGS Services (Admin support) | £548.98 |
| LGS Services (Admin support) | £514.37 |
| NEST (Pension)               | £110.52 |
| Buchans (Grass cutting)      | £400.80 |
| Buchans (Grass cutting)      | £400.80 |

Credits including bank interest, the precept and the verges grant, were noted.

6.2 To consider any quotes for urgent works required because of risk

RESOLVED given the continuing problem with reeds on the pond CGM are to be asked to return and meet with Cllr Millard to agree a schedule of work to rectify the problem at no cost to the Parish Council.

**7. To consider matters arising out of correspondence received including**

7.1 Electoral review of South Cambridgeshire

RESOLVED to respond that Caxton Parish Council is disappointed that it would be losing its natural affinity with the local area and would prefer to remain with Bourn. (Prop KH, 2nd EB, unanimous)

7.2 Devolution

RESOLVED to respond that the Parish Council is not happy with the introduction of a fourth level of bureaucracy and the costs for the existence of the mayor which would inevitably be a political position. (Prop KH, 2nd EB, unanimous)

Cllr Molloy left the meeting at 9.05 pm.

**8. Closure of meeting**

The City Deal and correspondence from District Cllr F Burkitt regarding the proposed bus hub are to be agenda items for the next meeting.

There was no further business and the meeting closed at 9.07 pm.

Signed .....Chairman .....date.